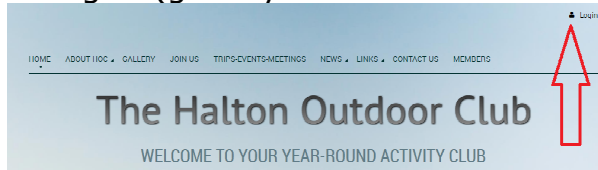


The Halton Outdoor Club

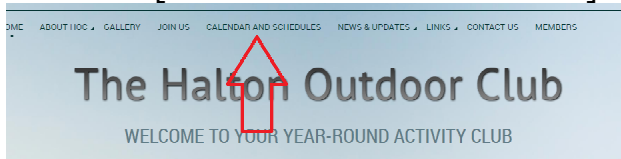


How To RegisterFor a club Event

1. Go to the club website: haltonoutdoorclub.ca
2. Login (gives you access to member-only features)



3. Go to [CALENDAR & SCHEDULES]



4. Browse the Event List OR Look at the Calendar
5. Choose the event you want, then click on it to see more information
6. If registration is open for that event, you will see the [Register] button



7. Click [Register] and follow suggested actions

If the event is full you will be offered a chance to go on the Wait List

8. For events with a registration fee, you will need to use your credit card or your PayPal account to make a payment.

See also: the Help Sheet on the website Members page called:

"How to Register for Multiple Events with One Payment"

If you are registering for more than one event at a time and you want to avoid making multiple payments, you can use this option to make one lump sum payment at the end of your registration session.

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<https://haltonoutdoorclub.wildapricot.org/>

Enter credit card details

 /

Billing information

Details

Invoice #00836 \$22.00

- Registration for "Ski Day Trip Sat. Dec. 17 2016 Hardwood Hills (# 1 of 4)" (17 Dec 2016 8:00 AM - 6:00 PM, Hardwood Ski and Bike, Barrie), Member

Total amount: \$22.00 (CAD)

[Cancel](#)

[Pay \\$22.00 \(CAD\)](#)

When you have finished your registration session, don't forget to make payment for all your registrations before you logout. Open your profile by clicking on your name (link at the top right of the website screen). Click on "Invoices and Payments" and choose the payment option or choose "Settle" as called for. The system will send you an email confirmation for all the events you have paid for.

Important: If the events involve a fee, you need to make a payment for your registration to be complete. Registration is not confirmed until payment has been received. To cancel a registration, contact the club office.

More help... info@haltonoutdoorclub.ca